



Faculty of Medicine Siriraj Hospital, Mahidol University's  
Announcement of the Criteria on Regulations for Overseas Student

With the aim to promote education, research, academic services into international level, the Faculty of Medicine Siriraj Hospital has provided "the Criteria on Regulations for Overseas Student.

The Dean of the Faculty of Medicine Siriraj Hospital, empowered by virtue of Section 37 of the Mahidol University Act B.E. 2550 (2007), together with the approval of the Administrative Board of Faculty of Medicine Siriraj Hospital Meeting No.17/2560 on September 19<sup>th</sup>, B.E.2560 (2017), has enacted the criteria on Regulations for Overseas Student as follows:

1. In case of any dispute arising from any other announcements and orders, this announcement shall be enacted.

2. According to this announcement,

2.1 Faculty of Medicine Siriraj Hospital shall be hereinafter called "Faculty",

2.2 Dean of Faculty of Medicine Siriraj Hospital shall be hereinafter called "Dean", and

2.3 "We" "Us" or "Our" mean the Faculty of Medicine Siriraj Hospital, Mahidol University

2.4 "You" "your" or "student" means the Overseas student

3. Elective program:

3.1 The elective is an observationship, no hands-on and no credit given. Student must follow the rules, regulations and program schedule assigned by supervisor/attending respectively.

3.2 Student will receive a certify letter of elective accomplishment at the end of the rotation.

3.3 We reserve the right to terminate the elective program or dismiss to give a certify letter or any confirmation documents if student's performance is not appropriate and against Faculty rules and regulations.

How to apply: student must follow the procedures via <http://www1.si.mahidol.ac.th/en/international-office/inbound>

#### 4. English Proficiency Score:

4.1 The English language requirement may be waived if the applicant is a native or studied in full-time status for at least one academic year in the U.S., the United Kingdom, Ireland, Australia, New Zealand or English medium universities in Canada or South Africa. Student who studied in English in other countries, for example, India, Pakistan, the Philippines, Hong Kong, Singapore, etc., are not exempt from the English language requirement.

4.2 All applicants whose first language is not English will be required to provide satisfactory evidence of their proficiency in English. This could take the form of an acceptable IELTS, TOEFL or other alternatives. The requiring score must be the equivalent of IELTS overall 6.0

4.3 Student who dominated by partner universities (MOU), also IFMSA Student, should submit a certify letter of English proficiency issued by home university. The submission of English proficiency score can be replaced by a certify letter of English proficiency from the home university.

#### 5. Confirmation and Documentation:

5.1 Student will be provided a letter of acceptance once the placement(s) is confirmed.

5.2 Once the clinical placement (s) is confirmed, student is not permitted to request any changes in the details schedule.

5.3 Student must accept that we will not endorse any documentations or any other special request forms stating that "the student has had the same rights, duties, responsibilities like the regular medical student of the University...", or, "The student gains lecture, disease practice, patient interview or diagnostic & therapeutic procedure, or nursing skills for various injections, practical in IV fluid, venous blood sampling" or any phrases in similar meaning.

#### 6. Visa and passport:

6.1 Student must request visa type Non-immigration for educational purpose (Non-Ed) from Royal Thai Consulate or Royal Thai Embassy before entering the Kingdom of Thailand. For more information, please visit <http://www.mfa.go.th/main/en/services/4908>

6.2 The permitted period of stay must be valid until the end of the elective program.

#### 7. Vaccination:

Once everything has been confirmed, the student must submit (us) the history of previous vaccination.

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#### 8. Insurance:

8.1 Student is responsible for holding the appropriate travelling insurance during your stay in Thailand. The insurance should sufficiently cover student health, lost, delay, travelling, cancellations, damages, accidents, natural disasters, terrorism, etc. The medical cares and expenses in both public and private hospital should also be covered. We shall not be responsible for any cost occurred to you regarding information above.

8.2 Proof of coverage must be declared in English and submitted after you are officially accepted to the program prior to beginning of program.

#### 9. Attendance:

Except in extreme circumstances (e.g. illness, health certificate signed by a licensed clinician must be referred), a 100% attendance must be achieved. Failure to do so may result in disciplinary action, denial of certificate, termination or dismissal from the elective program.

#### 10. Uniform and proper attire:

10.1 Student should dress alike Siriraj student. Male wears white shirt and dark color slack pants (no shorts, no sandals). Female wears white shirt and dark color skirt (knee level), also, no sandals. Both male and female student should tuck the shirt into pants and skirt during rotating in the hospital.

10.2 Student is responsible to prepare a white gown when rotating in patient wards and clinics.

10.3 Student must be in proper attire when contact to the office of the hospital.

#### 11. Processing fee:

Processing fee of THB 1,500 must be paid upon the arrival at the Faculty of Medicine Siriraj Hospital. The fee is non-refundable and will be accepted in cash (THB) only. This processing fee can be waived for student who applied via some partner universities (MOU) and IFMSA student.

#### 12. Others:

12.1 The student must conduct accordingly to the rules and regulations of our Faculty, hospital and dormitory. We have the right to terminate the elective program of student who acts against the rules.

12.2 The student agrees not to disclose any personal or confidential information obtained while engaged in educational activities at our institute with anyone. Also, the student will have

access to confidential personal information related to patients undergoing treatment which is meant for training and instructional purposes only.

12.3 In the event of any intentional or unintentional breach to this agreement, we shall have the right to be free of liabilities for any loss or damages incurred. And the student shall assume full personal responsibility for any damages caused directly or indirectly due to every action.

13. In case of any ambiguity that should be clarified or any enactment related to this announcement, the clarification and judgment made by the Dean shall be final.

This announcement is valid from October 1<sup>st</sup> 2017 onwards.

Announced on October 12<sup>th</sup>, 2017



(Professor Dr. Prasit Watanapa)

Dean of the Faculty of Medicine Siriraj Hospital, Mahidol University

By signing this document, I hereby acknowledge that I have read this Announcement and understood its provisions. I agree to comply with all policies, conditions, rules and regulation of inbound elective program at Faculty of Medicine Siriraj Hospital, Mahidol University.

(Student's Signature).....

(Student's Full Name) .....

(Date).....